

ADDENDUM D
To
MEMORANDUM OF UNDERSTANDING
FOR HOUSEHOLD GOODS
MOVE MANAGEMENT SERVICES

Between

THE U. S. DEPARTMENT OF VETERANS AFFAIRS,
OFFICE OF ACQUISITION AND MATERIEL MANAGEMENT (049M)
Washington, DC

AND

Move Management, Inc.
Aurora, CO

Effective March 31, 2002

1. This addendum relates to the discontinued use of the US Government Bill of Lading (GBL) and its replacement with the VA Commercial Bill of Lading (VCBL). The US Government Bill of Lading (SF 1103) for freight shipments and household goods (HHG) shipments will be discontinued for domestic use after March 31, 2002 but will continue to be used to document Government international and offshore domestic shipments.

(a) Move Management, Inc. will prepare all commercial bills of lading (CBL) for domestic HHG and related domestic shipments of personally owned vehicles (POV) and professional books, materials and equipment (PBM&E) and prepare GBLs for international shipments of household goods (HHG), personally owned vehicles (POV), professional books, materials and equipment (PBM&E), and unaccompanied air baggage (UAB).

(b) The terms and conditions affecting the use of the VCBL are found in FMR 102-117.90 and FMR 102-118.115 and this addendum.

VA-Move Management, Inc. Household Goods MOU Addendum D
Original – Use of VA Commercial Bill Of Lading

(c) The use of the Virtual GBL will be discontinued no later than March 31, 2002. After March 31, 2002, unless mutually agreed sooner, all domestic HHG program shipping documents will reference a VA-unique VCBL number that incorporates the terms and conditions of the FMR 102-117.90 and FMR 102-118.115. Move Management, Inc. will incorporate this VCBL number into all domestic HHG program shipping documents as necessary.

(d) The VA-unique VCBL number for HHG looks like this: VA H-0,150,001. The first two characters signify VA as the Federal shipping agency and the remaining 10 GBL-like characters are the number series letter and the sequential number. The combination of the "VA" prefix and the following 10 characters must not be separated. Without the "VA" prefix there is a possibility another agency could duplicate the 10 character GBL-like sequence.

(e) The VA Centralized Household Goods Program will have VCBL series and number beginning with VAH,0,150,001 and ending with VAH-0,250,000. Move Management, Inc. will maintain a registry of all numbers issued, voided, and unused in reserve.

2. Move Management, Inc. must notify the Austin Finance Center and my office of the last Virtual GBL number used prior to converting to the VCBL numbering system. The first VCBL number will be VA H-0,150,001 and may be used at any time prior to March 31, 2002 to assure conversion on time.

3. This addendum is accepted and made part of the MOU effective on March 31, 2002.

Move Management, INC.
16456 East Airport Circle
Aurora, CO 80011

TRAFFIC MANAGER (0492T)
VA Central Office
Office Of Acquisition & Materiel Mgmt (049M)

Date: _____
Robert Burke
Senior Vice President

Date: 03/20/2002
William R. Bardwell
HHG Program Manager (0492T)